

MUSCATINE CITY COUNCIL
BUDGET REVIEW SESSION
FEBRUARY 12, 1991, CITY HALL CONFERENCE ROOM

The budget review sessions for February 12, 1991, was called to order at 4:18 p.m. Present were Mayor John Keig; Council Members Harder, Gray, Brewer, York, and Freese. Also present were City Administrator A.J. Johnson, Director of Finance and Records David Casstevens, Public Works Director Randy Hill, and City Engineer Ray Childs.

The following items within the Public Works Division were reviewed.

I. Public Works Administration

Public Works Director Randy Hill was present to review his administration budget with Council. Portions of this budget are financed through administrative charges to some Enterprise Funds under the direction of the Public Works Department. There were questions concerning whether or not we would be able to re-direct more funds to underwrite the Public Works Administration aspect to free up money from the General Fund. At this time staff felt they had identified all the legitimate uses of outside funding to help assist in this operation.

II. Engineering Operations

City Engineer Ray Childs reviewed with City Council the Engineering Operations. Revenues for the Engineering operations come from Road Use Taxes as well as specific projects which the engineers spend their time on. Again, the question was raised whether or not other sources other than the General Fund could be utilized for this operation.

III. Capital Improvement Project

The City Engineer reviewed with the City Council the various Capital Improvement Projects which are planned for next fiscal year. The projects were: Park Avenue/USTEP Project; East Hill Project (if funded); and other projects which have already been outlined to Council. There was also some discussion concerning some possible action from the federal government requiring the retainage of storm sewer run off and the treatment of that storm sewer run off. This is already occurring in some cities, especially those with large population bases on a trial basis.

There was also review of the Drake Subdivision proposal off Tipton Road and a sanitary sewer extension needed to service it. The City Engineer

explained that this project had been on the shelf for a number of years waiting for a specific project to move forward on. The estimated cost is \$120,000.

IV. Road Use Tax

An overview was given of the Road Use Tax and the eligibility for funding and spending for the City's operations.

V. Roadway Maintenance

Joining the Public Works Director was Mr. Bill Koepping, Henry Tober, and Mike Painter for the review of the Roadway Maintenance operations. We are now completing the first fiscal year that the Roadway Maintenance operation had been enhanced with Collection and Drainage Operations from the Water Pollution Control Operation. It was the general consensus of those individuals present that the consolidation efforts have been very successful. There was also an overview of the general activities of Roadway Maintenance. Discussion centered around sharing personnel and equipment. There was discussion on the shifting of the mowing of the right of ways to the Parks and Recreation Department. There seemed to be a consensus from Council that this would be an appropriate thing to do. City Administrator will further review this with staff members.

VI. Traffic Control and Snow and Ice Control

There was general discussion concerning these operations. Under Snow and Ice Control there was discussion concerning the possible need to remove cars on snow emergency routes. Also, it was reviewed with Council the number/tonnage of salt used so far in our snow and ice control operations. The City is planning to purchase an additional 5500 tons of salt to get us through this season and because of the large amount that had been used this season we will probably have to buy more than had been anticipated this next fiscal year.

Under Capital Equipment the need for a new snow blower was reviewed. A cost which has been quoted is \$27,500 to replace a 1960 unit. This would be eligible for Road Use Tax money.

VII. Street Cleaning

An overview of the street cleaning operations was given with a request to investigate and implement the spring leaf collection program. This would be done at the same time that the community spring clean-up program in April. Also, Winter Overview of the spring clean-up notice in the Muscatine Power and Water bill was given to Council for their consideration.

VIII. Collection and Drainage

The Collection and Drainage operation now reports to the Roadway Maintenance Division of the Public Works Department. Again, it was felt that this consolidation has gone very well. The Public Works Director made a request to promote an Equipment Operator I to Equipment Operator II, costing approximately \$800 to \$1000.

IX. Building and Grounds

Joining the Public Works Director was Mr. Jerry Devore, Building and Maintenance Supervisor. An overview of Building and maintenance activity was given. Also, the Capital request which had been reviewed by Building and Grounds and submitted to the City Council for review was presented. There was general discussion concerning those items submitted for Council consideration.

With no further business to conduct, the Budget Session was adjourned at 9:06 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'A.J. Johnson', written in dark ink.

A.J. Johnson
City Administrator